

OCCUPATIONAL CERTIFICATE

Training and Development Practitioner

Level 5 | SAQA ID – 101321



Edge Training is a proudly Level 1 B-BBEE accredited skills training provider with a national footprint and full accreditation with QCTO and SETA partners. We remain aligned with evolving QCTO regulations, ensuring that skills development in South Africa continues to meet national standards. Our commitment to compliance, excellence and quality assurance reinforces our role in strengthening the national framework and contributing meaningfully to the advancement and sustainability of skills development training.

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Qualification Information

Occupational Certificate: Training and Development Practitioner

Level 5

SAQA ID – 101321

190 Credits

Entry Requirements:

- NQF level 4 with Communication

Occupational Purpose:

A Learning and Development Practitioner plans, writes learning objectives, selects and adapts learning resources required for the delivery of learning interventions, and facilitates learning in an occupational context.

Occupational Tasks:

- Co-ordinate learning within an occupational context (NQF Level 5)
- Establish and refine learning and development needs within an occupational context (NQF Level 5)
- Conceptualise, plan and implement occupationally relevant learning and development interventions (NQF Level 5)
- Facilitate learning in a variety of occupational contexts (NQF Level 5)
- Evaluate the impact of learning and development interventions within an occupational context (NQF Level 5)

Qualification Information

Purpose of the Knowledge Modules:

The knowledge acquired will enable learners to demonstrate an understanding of:

(KM-01):

- The statutory learning and development environment,

(KM-02):

- Learning and development management functions

(KM-03):

- Organisational learning and development needs analysis

(KM-04):

- Facilitation of learning in an occupational context

(KM-05):

- Assessment principles and practices

(KM-06):

- Workplace learning and development planning, evaluation and reporting

(KM-07):

- Work based learning

Purpose of the Practical Modules:

The focus of the learning in the practical modules is on providing the learner an opportunity to:

(PM-01):

- Manage and coordinate logistics, facilities and financial resources

(PM-02):

- Plan, conduct and report on a learning and development needs analysis

(PM-03):

- Plan the delivery of an occupational learning intervention

(PM-04):

- Facilitate different methodologies, training styles and techniques within an occupational learning context

Qualification Information

Purpose of the Practical Modules:

The focus of the learning in the practical modules is on providing the learner an opportunity to:

(PM-05):

- Facilitate experiential work based learning

(PM-06):

- Plan and conduct the assessment of learner competencies

(PM-07):

- Evaluate the impact of learning within an occupational context

Purpose of the Workplace Modules:

The focus of the work experience module is on providing the learner an opportunity to:

(WM-01):

- Conduct learning and development management practices

(WM-02):

- Conduct skills development facilitation (SDF) processes as required for mandatory grant payments

(WM-03):

- Conduct learning and development planning and implementation processes

(WM-04):

- Facilitate an occupational learning session

(WM-05):

- Facilitate a work based learning and development process

(WM-06):

- Conduct assessments of learner competence

(WM-07):

- Conduct an evaluation of the impact of learning within an occupational context

Edge Training Will Provide

- Full project management of qualification
- Registration of the qualification with the relevant SETA
- Enrolment of the learner with QCTO for the qualification
- Facilitation by a Subject Matter Expert
- Venue suitable for the number of delegates
- Course material
- Monthly progress reports via the Edge Client Portal
- Booking of final exam (EISA) with the relevant SETA
- Certificates of Attendance

Qualification Structure

Learning and Development Practitioner | Total Credits: 190

	Knowledge Modules	Level	Credits
KM01	The statutory learning and development environment	5	8
KM02	Learning and development management functions	5	8
KM03	Organisational learning and development needs analysis	5	8
KM04	Facilitation of learning in an occupational contexts	5	8
KM05	Assessment principles and practices	5	4
KM06	Workplace learning and development planning, evaluation and reporting	5	8
KM07	Work based learning	5	6

Knowledge Modules | Total Credits: 50

	Practical Modules	Level	Credits
PM01	Manage and coordinate logistics, facilities and financial resources	5	8
PM02	Plan, conduct and report on a learning and development needs analysis	5	16
PM03	Plan the delivery of an occupational learning intervention	5	16
PM04	Facilitate different methodologies, training styles and techniques within an occupational learning context	5	12
PM05	Facilitate experiential work based learning	5	8
PM06	Plan and conduct the assessment of learner competencies	5	8
PM07	Evaluate the impact of learning within an occupational context	5	8

Practical Modules | Total Credits: 76

Qualification Structure

Learning and Development Practitioner | Total Credits: 190

	Work Experience Modules	Level	Credits
WM01	Conduct learning and development management practices	5	12
WM02	Conduct skills development facilitation (SDF) processes as required for mandatory grant payments	5	8
WM03	Conduct learning and development planning and implementation processes	5	12
WM04	Facilitate an occupational learning session	5	8
WM05	Facilitate a work based learning and development process	5	8
WM06	Conduct assessments of learner competence	5	8
WM07	Conduct an evaluation of the impact of learning within an occupational context	5	8

Work Experience Modules | Total Credits: 64

Additional Information

Alternative titles used by the industry:

- None

Get in Touch

 087 135 5543  www.edgetraining.co.za  info@edgetraining.co.za

We are a fully accredited training provider with BEE Level 1 certification and SSETA Accreditation #1135. Our VAT number is 4640189041, and we are registered under the number 2017 / 349079 / 07.